

It is necessary that Nordben receives verification of your residential address. Please attach a recent document verifying your residential address, e.g. utility bill, bank statement. The document should be the latest available, but not more than 12 months old. An original document must be supplied. It will be returned once it has been processed.

Once completed the form should be sent to Nordben at the address stated below.

Please write clearly and in English using block capitals.

A. POLICY DETAILS

Surname of life assured: _____	First name(s) of life assured: _____
Date of birth: (dd/mm/yyyy) _____	Policy number(s): _____

B. NEW ADDRESS DETAILS

Address: _____	
_____	Telephone no: _____
_____	Facsimile no: _____
_____	E-mail: _____

Post code: _____	

HOW WILL THIS DOCUMENT BE USED?

Nordben Life and Pension Insurance Co Limited will use this document and other relevant details to update policy records. For this purpose this document will be disclosed to relevant Nordben staff and to any third party administrator. By signing this form you will have given consent to our disclosing appropriate details from this document to them. No sensitive data is passed on to a third party unless the correct legal procedure is followed.

This document will be held on file and will be disposed of in accordance with the terms of the contract.

Nordben Life and Pension Insurance Co. Limited takes the privacy and security of data held on its clients very seriously. We have published a guide to ensure that our clients are informed about their rights and our obligations under The Data Protection (Bailiwick of Guernsey) Law. The guide is available on our website www.nordben.com/data-protection.

C. SIGNATURE

I confirm that the new address given above shall be effective from (dd/mm/yyyy) : _____
and that all correspondence can be sent to the new address from that date.

Print name: _____

Signature: _____ Date: (dd/mm/yyyy) _____