

## A. POLICY DETAILS

Policy number: _____	Flex <input type="checkbox"/>	Triple C <input type="checkbox"/>	Effective date of change: 1 _____ 200 _____
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## B. YOUR DETAILS

Grantee name: _____	Life assured name: _____
Address: _____ _____ _____	Address: _____ _____ _____
Post code: _____	Post code: _____
Has the policy been assigned, pledged or transferred to a third party?	
Yes <input type="checkbox"/> No <input type="checkbox"/>	

## NOTES

1. Your attention is drawn to the general conditions of the policy regarding currency and the need for the agreement of the Company before changing currency. Your attention is also drawn to the treatment of bonuses on conversion, as set out in the bonus declaration and bonus regulations of the Company.
2. Conversion of currency in respect of annual premium policies can only take place on the anniversary date of the policy.
3. Conversion of currency in respect of single premium policies can only take place on the first day of any month, irrespective of the anniversary date of the policy.
4. The original policy document must be returned with this form prior to any conversion.
5. Conversion of currency will normally be carried out by the Company on the effective date of change specified above, except where this date is not a normal working day of the Company. In such circumstances, the conversion will normally be effected on the Company's next following working day. However, in exceptional circumstances, the Company reserves the right to effect the conversion on a date other than that specified above.
6. Conversion of currency for a Flex Plan will be determined by the Company, based upon prevailing rates of exchange. For such purposes, the Company will generally use a rate of exchange which is obtained directly from, or through systems provided by, the Company's bankers (currently Barclays Private Clients International Limited) and which reflects the size of the conversion transaction. The Company cannot specify in advance the exact timing of any conversion during the day concerned but will use the prevailing rate of exchange in accordance with the above principles.
7. Conversion of currency for a Triple C Plan will be determined by the Company having regard to the advice of the appointed actuary so as to reflect investment conditions at the date of conversion and the principles set out in 6.

## HOW WILL THIS DOCUMENT BE USED?

Nordben Life and Pension Insurance Co. Limited will use this document and other relevant details to convert the currency of the policy. For this purpose this document will be disclosed to relevant Nordben staff. By signing this form you will have given consent to our disclosing appropriate details from this document to them. No sensitive data is passed on to a third party unless the correct legal procedure is followed.

This document will be held on file and will be disposed of in accordance with the terms of the contract.

Nordben Life and Pension Insurance Co. Limited takes the privacy and security of data held on its clients very seriously. We have published a guide to ensure that our clients are informed about their rights and our obligations under The Data Protection (Bailiwick of Guernsey) Law. The guide is available on our website [www.nordben.com/data-protection](http://www.nordben.com/data-protection).

## C. SIGNATURES

The undersigned hereby applies to Nordben Life and Pension Insurance Co. Limited for the current value of the above-numbered policy to be converted from its existing currency of \_\_\_\_\_ to \_\_\_\_\_ from the effective date shown above.

It is understood and agreed that the policy and all benefits arising there under shall be converted at the effective date above, subject to Nordben receiving fourteen days prior notice together with the original policy document.

Signature (Grantee): \_\_\_\_\_ Signature (Life Assured): \_\_\_\_\_

**Nordben Life and Pension Insurance Co. Limited**  
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